



NOTICE OF JOB OPENINGS

Position: Security Officer
Department: Security
Hours: Full-time: Various Shifts including weekends

Position: Groundskeeper
Department: Common Area Maintenance
Hours: Full-time: Monday – Friday, including weekends

Position: Dockhand
Department: Harbour Center
Hours: Full-time: Various Shifts including weekends

Position: Assistant Golf Pro
Department: Golf Pro Shop
Hours: Full-time: Various Shifts including weekends

Positions: Food & Beverage – Food & Beverage Manager, Bartender/Server
Department: Food & Beverage - Service
Hours: Full-time: Various Shifts including weekends

Positions: Food & Beverage – Line Cooks, Dishwasher
Department: Food & Beverage - Kitchen
Hours: Full-time or Part-time: Various Shifts including weekends

Position: Office Manager/Administrative Assistant
Department: General & Administrative
Hours: Full-time: Monday – Friday

Position: HVAC/Facilities Maintenance Technician
Department: Repairs & Maintenance
Hours: Full-time: Various Shifts including weekends

Position: Housekeeper
Department: Repairs & Maintenance
Hours: Full-time: Various Shifts including weekends

Employee Referral Bonus

The referral bonus is a total of \$500.00.
If Wexford hires someone that you refer to us, we will pay you \$250.00 after they complete their first three (3) months of employment at Wexford and then another \$250.00 after they complete one year of service at Wexford, providing you are still employed at that time.

Employment with Wexford is contingent upon successfully passing a pre-employment drug screen and a criminal background check.

Interested candidates should submit a resume to the Human Resources Department located at the Wexford Admin. Office, Suite J-18, Village of Wexford or email to: hr@wexfordhiltonhead.com